#### 1. Přihlaste se do Azure Portal

Otevřete <u>Azure Portal</u> a přihlaste se svým účtem.

#### 2. Přejděte do části rezervací

Pomoci vyhledávacího panelu zadejte "Reservations":

			$^{ m  ho}$ reservations	×
Azure service	es		All Services (9) Marketplace (7)	∽ More (4)
Ш.	$\square$		Services	See more
Create a	Reservations		( Reservations	
resource		Ma	AszLabHardware Reservations	

## 3. Vytvoření nové rezervace

Na stránce "Reservations" klikněte na tlačítko "Add" :

Reservations 🖈 …						
+ Add ☐ View cart (0) == Co	lumns 💍 Refre	sh $ $ $\rightleftharpoons$ Exchanged	ge 🕚 Auto renew 🖻 Arch	hive 🍐 😤 Role Assignr	ment 🔗 Feedback	? vi
Filter by Name, Product, Subscription	or ID Scope :	All × Type :	All $ imes$ Region : All $ imes$	Renewal : All 🗙	Archived : No $\times$	7-day
All Succeeded 4						
□ Name ↑↓	Status ↑↓	Expiration $\uparrow_{\downarrow}$	Scope ↑↓	Type ↑↓	Product name '	¢↓
VM_RI_27-06-2024_15-25	Succeeded 📀	27/06/2025	Shared	Virtual machine	Standard_E4as_v	/5
VM_RI_27-06-2024_15-24	Succeeded 🕑	27/06/2025	Shared	Virtual machine	Standard_E4_v5	
VM_RI_27-06-2024_15-24	🕑 Succeeded	27/06/2025	Shared	Virtual machine	Standard_D4_v4	
VM RL 27-06-2024 15-24	O Cuccooded	27/06/2025	Charad	Minture Lange shines	Characterial DO LLC	

## 4. Výběr typu rezervace

Purchase reservations 🛷 …

Vyberte typ služby, kterou chcete rezervovat (např. Virtual Machines, SQL Databases, atd.):

Now you can choose to automatically renew your reservation in	cart and is set to on by default. You can adjust your selection later if you c	hange your mind.	
Cart Review + buy			
Receive discounts on your Azure services by purchasing rese	rvations. See FAQs		
Filter by name			
Reservations			
👤 Virtual machine	SQL Database and SQL Managed Instance	Azure Synapse Analytics (data warehousing only)	🦅 Azure Cosmos DB
Zure Blob Storage	Azure Dedicated Host	Azure Database for MySQL	Azure Database for PostgreSQL
😂 Azure Managed Disks	😂 Azure Databricks Pre-Purchase Plan	Azure Cache for Redis	💥 Azure Data Explorer
🐾 SUSE Linux	Red Hat Plans	S Azure Red Hat OpenShift	App Services
<ul> <li>Azure VMware Solution</li> </ul>	a Azure Files Reserved Capacity	🔛 Data Factory	🥔 Azure SQL Edge
Azure Arc-enabled SQL Managed instance	Azure Synapse Analytics Pre-Purchase Plan	Virtual Machine software reservation	JBoss EAP Integrated Support (App Service)
📀 Azure Backup	🜈 Microsoft Fabric	Ø Microsoft Defender for Cloud Pre-Purchase Plan	

#### 5. Konfigurace rezervace

- 1. Region: Vyberte region, ve kterém chcete rezervaci použít.
- 2. Instance size: Vyberte velikost instance, kterou chcete rezervovat.
- 3. Term: Vyberte období rezervace (1 rok nebo 3 roky).
- 4. Quantity: Zadejte počet instancí, které chcete rezervovat.

## Select the product you want to purchase

Reserved VM Instances (RIs) provide a significant discount over pay-as-you-go VM prices by allowing you to pre-purchase the base costs of your VN Reserved instance discount will automatically apply to matching VMs, you don't need to re-deploy resources to get reservation discount. The reservation windows is charged separately. Learn More

Scope	* 🛈 Shared	$\sim$	Billing subscription ① Azure	e subscription 1 (4	1795f36a-34d9-43	8bd-a25a-9 🗸	]
Recom	mended All Pro	ducts					
Filte	er by name, region, or	instance flexi	Region : West Europe	Term : <b>3 Year(s)</b>	X Billing f	requency : Month	ly $ imes$ + A
1-10	0 of 702	_				Recor	nmendations ba:
$\uparrow_{\downarrow}$	Name $\uparrow_{\downarrow}$	Region $\uparrow_\downarrow$	Instance flexibility group $\uparrow_\downarrow$	vCPUs ↑↓	RAM (GB) ↑↓	Term ↑↓	Billing freque
	Standard_A1_v2	West Europe	Av2 Series	1	2	3 Year(s)	Monthly
	Standard_A2_v2	West Europe	Av2 Series	2	4	3 Year(s)	Monthly
	Standard_A4_v2	West Europe	Av2 Series	4	8	3 Year(s)	Monthly
	Standard_A8_v2	West Europe	Av2 Series	8	16	3 Year(s)	Monthly

#### 6. Přiřazení rezervace

- 1. Vyberte, jak chcete rezervaci přiřadit:
  - Single Subscription: Rezervace bude přiřazena konkrétnímu předplatnému.
  - **Shared Scope**: Rezervace bude sdílena mezi více předplatnými v rámci stejného fakturačního účtu.



## 7. Kontrola a objednání

1. Klikněte na "Add to cart":

# Select the product you want to purchase

Reserved VM Instances (RIs) provide a significant discount over pay-as-you-go VM prices by allowing y Reserved instance discount will automatically apply to matching VMs, you don't need to re-deploy reso Windows is charged separately. Learn More

Scope	* (i) Shared	$\sim$	Billing subscription ① Azur	e subscription 1 (4	795f3(
Recom	nmended All Proc	ducts			
D4		~	Region : West Europe	Term : 3 Year(s)	$\times$
1-42	of 42				
$\uparrow_{\downarrow}$	Name ↑↓	Region $\uparrow_{\downarrow}$	Instance flexibility group $\uparrow_{\downarrow}$	vCPUs ↑↓	RAM
	Standard_D485_V3	west Europe	DSV3 Series	48	192
	Standard_D4s_v4	West Europe	Dsv4 Series	4	16
	Standard_D48s_v4	West Europe	Dsv4 Series	48	192
	Standard_D4s_v5	West Europe	Dsv5 Series	4	16
	Standard_D48s_v5	West Europe	Dsv5 Series	48	192
	Standard_D4_v2	West Europe	Dv2 Series	8	28
	Standard_D4_v3	West Europe	Dv3 Series	4	16
	Standard_D48_v3	West Europe	Dv3 Series	48	192
	Standard_D4_v4	West Europe	Dv4 Series	4	16
	Standard_D48_v4	West Europe	Dv4 Series	48	192
	Standard_D4_v5	West Europe	Dv5 Series	4	16
	Standard_D48_v5	West Europe	Dv5 Series	48	192
<	Previous Page	1 🗸 of 1	Next >		
Ad	d to cart Vie	w Cart			

2. Po vyplnění všech potřebných informací klikněte na "Review + buy" (Kontrola a nákup):

## Purchase reservations 🛷 …

🕢 Now you can choose to automatically renew your reservation in ca	rt and is set to on by default. You can adjust you	ur selection later if you change
Cart Review + buy		
Virtual machine Add more		
Status ↑↓ Reservation name ↑↓ Product ↑↓	Auto-renew ↑↓	Scope ↑↓
VM_RI_07-08-202 🗸 Standard_D4_v5   West Eu	ırope   3 Yea 🚺 On	Shared
Virtual machine See Azure Managed Disks Show all product types	र्क्तु App Services  🧑 Red Hat Pl	ans 🚓 SUSE Linux
Next: Review + buy		

- 3. Zkontrolujte všechny detaily rezervace.
- 4. Pokud je vše v pořádku, klikněte na "Buy" (Koupit) k potvrzení rezervace.

## Purchase reservations 🖉 …

0	Now yo	u can choose to automatically	renew your reservation in cart	t and is set to on by	default. You can adjus	t your selection later if you	change your mind.
Cart	Rev	iew + buy					
0	Virtu	al machine					
Sta	tus ↑↓	Reservation name $~\uparrow\downarrow~$	Product $\uparrow \downarrow$				Scope ↑↓
		VM_RI_07-08-2024_10-51	Standard_D4_v5   West Eur	rope   3 Year(s)			Shared

· Subtotal doesn't include OS, software, storage and networking. Windows cost not included.

· Reserved instance discount will automatically apply to matching VMs. You don't need to re-deploy resources to get reservation discount.

#### Additional notes

- Additional taxes may apply.
- Payment will be processed using the payment method on file for the selected subscriptions.
   There may be additional markup on this price from your Azure provider.

Previous Buy now	Previous
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#### 8. Dokončení

1. Po potvrzení nákupu bude vaše rezervace vytvořena a bude dostupná ve vašem účtu.

#### Důležité poznámky:

- Fakturační model: Rezervace jsou předplacené, což znamená, že celková částka za • rezervované období bude účtována najednou.
- Flexibilita: Azure nabízí určitou flexibilitu, jako je možnost změny nebo zrušení • rezervace, ale tyto akce mohou mít určité podmínky nebo poplatky.